

Appendix L
Proposed Child Care Program Budget
For Period January 1, 2021 through September 30, 2021

Budget Item	Management	Operations	Total
Salaries			\$0.00
Fringe Benefits			\$0.00
Other Personnel (include temporary or contract staff)			\$0.00
Subtotal Personnel	\$0.00	\$0.00	\$0.00
In-region travel			\$0.00
Out-of-region travel			\$0.00
Out-of-state travel			\$0.00
Other travel-related expenses			\$0.00
Subtotal Travel	\$0.00	\$0.00	\$0.00
Cellular Service/Data Plans			\$0.00
Publications and subscriptions			\$0.00
Advertising (legal notices, job notices, etc.)			\$0.00
Insurance and bonding			\$0.00
Other General Operations			\$0.00
Subtotal General Operations	\$0.00	\$0.00	\$0.00
Consultant services			\$0.00
Accounting			\$0.00
Audit services			\$0.00
Legal services			\$0.00
Professional memberships and dues			\$0.00
Other contract services			\$0.00
Subtotal Contract and Professional Services	\$0.00	\$0.00	\$0.00
Quality Improvement Activities			\$0.00
Subtotal Quality Improvement Activities	\$0.00	\$0.00	\$0.00
Indirect Cost*			\$0.00
Management Fee*			\$0.00
Profit			\$0.00
Other administrative fees or costs			\$0.00
Subtotal Indirect Cost and Fees	\$0.00	\$0.00	\$0.00
TOTAL (add all subtotals)	\$0.00	\$0.00	\$0.00

*Proposer may not charge both indirect cost and a management fee.

Appendix M Staff Pay, Incentive, and Turnover Details

	Front-Line Staff	Front-Line Supervisors	Local Management	Regional Management	Upper Management (Entity-wide)
1) Current Pay Range (in \$10,000s)					
2) Fringe Benefits Provided - Please list for each Employee class.					
3) Turnover Rates (Termed Staff/Total Staff)					
a) BCY2019					
b) BCY2018					
c) BCY2017					
4) Wage Increases					
a) Percentage of Staff Receiving Merit/Performance Based Increases					
1 BCY 2019					
2 BCY 2018					
3 BCY 2017					
b) Average Percentage Increase for Staff Who Received Merit/Performance Based Increases					
1 BCY 2019					
2 BCY 2018					
3 BCY 2017					
c) Eligible for Non-Merit/Performance based Increases? (Y/N)					
d) Of the (Y) answers in 4.c) above, Percentage of Employees Receiving Non Merit/Performance based Increases.					
1 BCY 2019					
2 BCY 2018					
3 BCY 2017					
5) Percentage of Current Staff Promoted from Prior Level	N/A				
6) Typical Formal Training Period of Time from Hire to Work Ready (Days)					

Appendix N
Listing of Grievances and Legal Actions
 (For Prior Two Years and Current Year to July 31, 2020)
 Add Additional Lines if Necessary

Grievances:

	Complainant (Select from Drop Down List)	Summary of Complaint	Status (Select from Drop Down List)	Amount of Funds Paid Out
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Lawsuits, Injunctions, Court Orders:

	Complainant (Select from Drop Down List)	Summary of Complaint	Status (Select from Drop Down List)	Amount of Funds Paid Out
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				